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Memorandum and Articles of Associations  
Of  
Federation of Veterans Associations

1. **Name of the Organization:** Federation of Veterans Associations  
(Short Name of Organization – FVA)

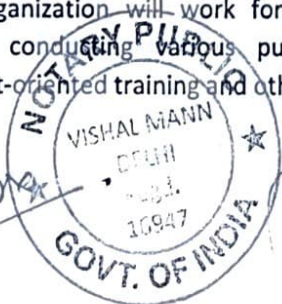
**Address of Federation:**

Flat No. 352, Ground Floor, Vijay Veer AavasYojna, Sector 18 A, Dwarka,  
New Delhi – 110078

**Area of Operation of the Organization:** The entire territory of India.

2. **AIMS AND OBJECTIVES**

1. The objective of the organization is to create a strong non-political welfare platform by bringing together all ex-servicemen organizations in India that work for similar goals, fostering comprehensive welfare, development, unity, brotherhood, mutual cooperation, and a spirit of national unity among ex-servicemen and their families.
2. The organization aims to work with ex-servicemen organizations to make the government and administration aware of the problems arising in society and facilitate solutions to these issues.
3. The organization seeks to prevent the exploitation of the general public by collaborating with ex-servicemen organizations and providing free legal assistance.
4. The organization aims to collaborate with ex-servicemen organizations to provide financial assistance and all possible support to the families of ex-servicemen in the event of accidents, injuries, or deaths, with permissions and support of government, and relevant authorities.
5. The organization will work with ex-servicemen organizations to organize camps, seminars, and social programs for the development of ex-servicemen.
6. The organization aims to keep the general public informed about government policies in a timely manner by collaborating with ex-servicemen organizations.
7. The organization will work with ex-servicemen organizations for the social and intellectual development of ex-servicemen, inspiring members to work cooperatively and organizing various programs to maintain unity, integrity, peace, and a spirit of brotherhood.
8. The organization will hold recognition programs for meritorious students and individuals who have made significant contributions to various fields of society.
9. The organization aims to educate members about their rights and duties, fostering a sense of responsibility towards development.
10. The organization will establish and operate laboratories and research facilities to provide necessary services for the development of ex-servicemen.
11. The organization will work for the welfare of the weak, poor, and helpless individuals, conducting various public awareness programs and providing free employment-oriented training and other educational development initiatives for youth.



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12. To promote awareness regarding health and environmental safety among members and society, various programs will be organized, including medical check-up camps and yoga sessions.

13. The organization will periodically undertake necessary actions for the welfare of ex-servicemen, war widows, soldier widows, and their families.

14. The organization will address issues related to pensions of ex-servicemen, war widows, soldier widows, and their families.

15. The organization will liaise with the central government, state government, and other organizations/institutions to provide facilities and support for welfare initiatives such as pensions, medical care, canteen services, self-employment, re-employment, agricultural land allocation, electricity connections, mining allocation, education, and vocational training for the welfare of ex-servicemen, war widows, soldier widows, and their families.

16. The organization will address issues arising from the benefits provided to ex-servicemen, war widows, soldier widows, and their families by the canteen, army, and government, obtaining necessary permissions from the government and relevant authorities.

17. The organization will work to expand various facilities available under different military welfare offices/organizations, military hospitals, the Ex-Servicemen Contributory Health Scheme/polyclinic, and soldier rest houses, ensuring better medical care and re-employment measures for ex-servicemen, war widows, soldier widows, and their families.

18. With permission from the government and relevant authorities, the organization will establish and operate institutions such as libraries, day-care centers, old age homes, hostels, schools, and colleges for the benefit of ex-servicemen and the general public. Publications of newsletters, magazines, books, and souvenirs will also be undertaken for the successful operation of the organization.

19. With permission from relevant authorities, the organization will carry out various activities through community participation, cooperation, and mutual collaboration, establishing institutions to provide various consultations, vocational courses, coaching, teaching, and skill training.

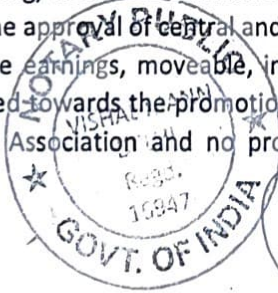
20. The organization will assist the army and administration during times of war, natural disasters, epidemics, and unrest, striving to honour the commitment of warriors and war Widows who dedicate their lives to the nation's defence.

21. The organization's movable and immovable property will be used solely for the objectives of the society and no property shall be rented, leased, sold, or transferred without the unanimous consent of the general assembly.

22. The organization will present various proposals to the central and state governments to secure new facilities for the benefit of ex-servicemen and their dependents.

23. For the benefit of the general public, the organization will promote and establish institutions related to education, training, Skill India initiatives, technological training, employment training, water self-sufficiency, environmental improvement, and women's education, with the approval of central and state governments.

24. All the income earnings, moveable, immovable property of society shall be solely utilized and applied towards the promotion of its aims and objects only set forth in the Memorandum of Association and no profit on thereof shall be paid or transferred



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directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present and past members of the society or any persons claiming through any of the present or past members. No member of the society shall have any personal claim on any moveable or immovable property of the society or make any profit whatsoever by virtue of his/her membership.

25. The management of the organization will be vested in a Management Council, and all significant decisions will be made with the consensus or clear majority of the Management Council.

All decisions passed by the Management Council must be accepted and implemented by all member organizations. If any organization is dissatisfied with a decision, it may submit a written objection to the Management Council, but acceptance of this objection will depend on the discretion of the Management Council.



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The names, address, occupations & designations of the member of the Governing body to the society under the society Act 1960.


LIST OF MANAGEMENT COUNCIL

S. No	Name	Father's Name	Address	Designation	Occupation	Sign
1	Shri Arjun Singh	Shri Hari Singh Rathore	Rathore garh rajput mohalla kalwad road village hathoj jhotwara hathoj, jaipur, Rajasthan 302012	President	Defence Pensioner	
2	Shri Rajdeep Verma	Shri Tejpal Singh	R2-162C, Goli No.1, Sadhu Nagar, Palam Colony, New Delhi, Mob-9868969593	Sr. Vice President	Defence Pensioner	
3	Shri Balwinder Singh bhatti	Shri Bakhshish Singh	H no 83 khalsa colony railway road Fatehgarh Chrian Punjab 143602	Vice President	Defence Pensioner	
4	Shri Shish Ram Gurjar	Shri Ram Bharosi	Bara wajidpur Karauli Rajasthan 322216	Vice President	Defence Pensioner	
5	Shri Mahendra Pal Singh Rawat	Shri Manwar Singh Rawat	Po kumbhichour Near jhoola pool ratanpur uttrakhand 246149	Vice President	Defence Pensioner	
6	Shri Prem Prakash Gautam	Shri Hoti Lal Gautam	GAUTAM SADAN 1 B 48 SHIVSHAKTI COLONY SHASTRI NAGAR JAIPUR RAJASTHAN 302016	Vice President	Defence Pensioner	
7	Shri Shishram Yadav	Shri Rameshwar Dayal	H NO 17 GALI NO 7 WEST RAJIV NAGAR MATA ROAD GURUGRAM HARYANA 122021	Gen Secretary	Defence Pensioner	
8	Shri Pawan Kumar	Shri Prabhu Singh	JUST NEAR AIR FORCE GATE RAJOKRI STREET NO 1 H NO 2 BEHIND DTDC COURIER OFFICE RAJOKARI SOUTH WEST DELHI 110038	Treasurer	Defence Pensioner	
9	Shri Lokendra Singh	Shri Nawab Singh	CF-327 GOLF LINK 1 NEAR PRI CHOWK GREATER NOIDA UTTAR PRADESH 201310	National Spokesman	Defence Pensioner	
10	Shri Bhudev Prasad Vaishnav	Shri Jeet Ram	Flot No-352, G/F Vijayee Veer awas yojna, Sect-18, Dwarka, NDL-78 Mob-9911149032	Legal Advisor	Defence Pensioner	
11	Shri Kishan Lal Chaudhary	Shri Ram Lal Chaudhary	Village - Bhanoli, Post-Balunda, The.Dooni, Dist-Tonk(Rajasthan 304802	Council Member	Defence Pensioner	
12	Shri Manohar Singh	Shri Chaggar Singh	Village Post Office Kharote, The & Dist Kathua (J&K). 184102	Council Member	Defence Pensioner	



18/11/18

Gen (General Secretary)

13	Shri Kunwar Singh Dangwal	Shri Nandan Singh Dangwal	Ward No. 3 23 Ashok Nagar , Roorkee, Uttrakhand – Angwal 247666	Council Member	Defence Pensioner	<i>R.S. Dangwal</i>
14	Shri Pawan Kumar Saini	Shri Anant Ram	H.No. 3122/26, Gali No-05, Didar Nagar , Kurukshetra , Haryana 136119	Council Member	Defence Pensioner	<i>P. Saini</i>
15	Shri KRISHAN PAL SINGH	Shri Ratan Singh	108 RAM NAGAR COLONY PILKHUA DEHAT GHAZIABAD UTTAR PRADESH 245304	Council Member	Defence Pensioner	
16	Shri. Vinod Pathania	Shri. Chain Singh Pathania	Vill. Dohba Post Office DohbTeh Shahpur Shahpur Kangra Himachal Pradesh 176206	Council Member	Defence Pensioner	<i>V. Pathania</i>

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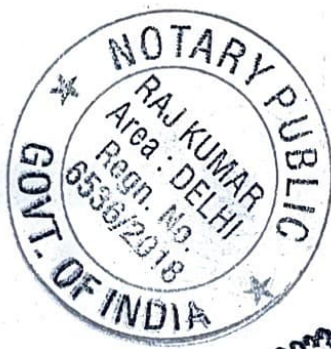
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*(General Secretary)*

12	Shri Manohar Singh	Shri Chaggar Singh	Ward NO 3. Village Post Office Kharote , The & Dist Kathua (J&K). 184102	Defence Pensioner	<i>[Signature]</i>
13	Shri Kunwar Singh Dangwal	Shri Nandan Singh Dangwal	23 Ashok Nagar , Roorkee, Uttrakhand – Angwal 247666	Defence Pensioner	<i>[Signature]</i>
14	Shri Pawan Kumar Saini	Shri Anant Ram	H.No. 3122/26, Gali No-05, Didar Nagar , Kurukshetra , Haryana 136119	Defence Pensioner	<i>[Signature]</i>
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16	Shri. Vinod Pathania	Shri. Chain Singh Pathania	Vill. Dohba Post Office DohbTeh Shahpur Shahpur Kangra Himachal Pradesh 176206	Council Member	Defence Pensioner <i>[Signature]</i>

All Members of Federation of Veteran's association those are woking in Central or States Government and it's Autonomous bodies & PSU will be at as hounrary post only not an elective post.

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Date of Filing  
Date of Registration 8/10/24

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Registrar of Societies (DWS.W.)  
Delhi



**RULES AND REGULATIONS**  
**FEDERATION OF VETERAN'S ASSOCIATIONS**

**Name of the Organisation:** FEDERATION OF VETERAN'S ASSOCIATIONS

**Address of Federation:** Flat No. 352, Ground Floor, Vijay Veer AavasYojna, Sector 18 A, Dwarka, New Delhi – 110078

**Area of Operation of the Organization:** The entire territory of India.

**Aims and Objectives:** As per the attached Memorandum.

**Nature of the Organization:** It will be a non-political, welfare, and associational entity.

(1) **Membership:** Desirous Ex-Servicemen.

(2) **Founder Members:**

Founder members are lifetime members. No one else will be nominated to fill their vacancies if vacant.

Only retired personnel from the Indian Army, Navy, Air Force, Territorial Army, Defence Services Corps (DSC), and pre-independence State Forces, as well as their widows, will be eligible for founder membership, excluding those who have been dismissed as a penalty for misconduct. No individual should be a convict, bankrupt, minor, or mentally ill.

**Rights of Founder Members:**

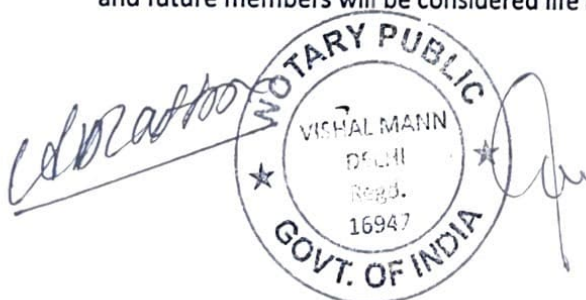
1. They shall have the right to be informed and attend meetings of the Executive Committee, Management Council, General Assembly, Extra-ordinary Assembly, and any other meetings. They will have voting rights, the right to express opinions, the right to contest elections, and the right to be nominated to any committee or sub-committee, and to advise in the interest of the organization.

2. The Executive Committee and Management Council are responsible for informing them in a timely manner about all activities, General Assembly meetings, discussions, seminars, ceremonies, or other events of the Federation of Veterans Associations, inviting them, and providing timely notifications. They should also receive the minutes of the meetings in a timely manner.

3. Full respect and importance must be given to these founder members during meetings, ceremonies, seminars, and other events organized by the Federation of Veterans Associations, with special arrangements for their seating.

(3) **Life Members:**

1. Life members are those who are working for the welfare of ex-servicemen and their dependents, and who have accepted the Constitution and rules of the Federation of Veterans Associations, thereby obtaining affiliation. Current members and future members will be considered life members.



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## 2. Rights of Life Members:

Life members will have the right to participate in the annual General Assembly, Extra-ordinary Assembly, Executive Committee, Council meetings, and other events with prior approval of the Council.

According to council election rules, life members may nominate themselves for elections to the Management Council.

They will have the right to participate in various events organized by the Federation of Veterans Associations by paying the stipulated fees. Life members can seek the assistance of the Management Council to resolve issues related to pensions, medical care, the Soldier Welfare Office, and other administrative offices.

### (4) Nature of the Organization:

This will be a non-political federation of welfare organizations for ex-servicemen.

### (5) Membership Fee:

As determined by the Federation of Veterans Associations, which may be adjusted from time to time. Initially, this fee will be ₹5,000.

### (6) Termination of Membership:

1. Upon resignation by the member.
2. Upon the death of a member.
3. For violation of the Federation's Memorandum, Constitution, and rules, misuse of the organization's funds, or acts against the organization's interest, the Executive Committee may recommend the termination of that member's membership to the Management Council, whose decision will be final.

The expelled member may appeal in writing through the General Secretary at the annual General Assembly. The decision of the annual General Assembly will be binding, and such decisions cannot be challenged in any court or registrar's office. If the expulsion is deemed incorrect by a two-thirds majority at the General Assembly, membership may be restored, but during this period, the membership will be considered terminated.

4. Any member declared guilty by a court of misconduct and crime will have their membership terminated.

5. Membership will be terminated upon being declared mentally unstable or bankrupt by a doctor or court.

6. If any member participates in elections for positions as MLA, MP, MLC, or any post in a political party, they will be deemed to have resigned from all positions in the organization's Management Council immediately and will not be able to seek the organization's support for political interests.

Individually, all members remain free to participate in political activities as they wish. However, appearing on any political platform without using the Federation's name, position, flag, or banner will be permissible for all office bearers and members of the Federation of Veterans Associations. If an announcer or organizer calls upon our officers or members using the Federation's name and title from a political



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platform, it will not be considered part of politics, but if our office bearers or members say so themselves, it will be objectionable.

7. Any member propagating any issue without presenting it in writing before the Management Council, through other platforms or media that tarnishes the organization's image, may have their membership terminated.

**(7) Parts of the Organization:**

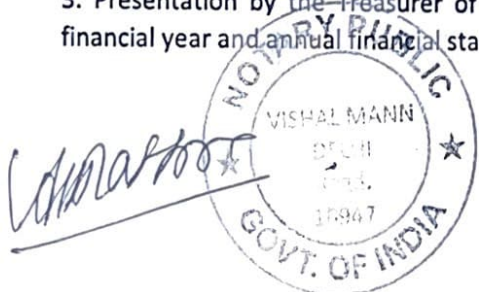
- i. General Assembly
- ii. Extra-ordinary General Meeting
- iii. Management Council
- iv. Executive Committee
- v. Internal Audit Committee

**(8) General Assembly:**

- i. All life members can participate in the General Assembly after informing the Management Council and obtaining approval, but not all will have voting rights. They may present their points/suggestions for the agenda through their associating unit.
- ii. The annual General Assembly of the Federation of Veterans Associations will be convened at least once a year. The time, place, and schedule will be determined by the Management Council.
- iii. Only founder members and life member will have voting rights in the annual General Assembly.
- iv. Notification of the annual General Assembly will be sent 30 days in advance by the General Secretary to members.
- v. Any point/proposal to be discussed in the agenda must be submitted to the General Secretary by any associated unit 10 days before the scheduled meeting.
- vi. Any points not included in the agenda may be discussed if brought up by a member with the president's permission.
- vii. The Executive Committee has the authority to organize the received proposals for agenda preparation, combine similar proposals into the agenda, and reject proposals that do not relate to the organization's objectives or the welfare of general members, or are against the Constitution or rules, and include proposals deemed necessary for consideration by the General Assembly.
- viii. The General Secretary will send the agenda to all. A copy will also be posted on the office notice board.
- ix. If for any reason, a quorum is not completed one hour after the scheduled time, the meeting will be adjourned, and a new assembly will be convened one hour later, where the number present will be considered adequate for a quorum.

**(9) Matters and Points to be Addressed in the General Assembly:**

1. Presentation of the Secretary's report by the General Secretary and approval of the minutes from the previous meeting.
2. Chairman's speech.
3. Presentation by the Treasurer of the income and expenditure of the previous financial year and annual financial statements for discussion and approval.



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- 4. Discussion on points received from members as per the agenda. Consideration and agreement/decision on received proposals.
- 5. If any elections have occurred in the past year for any associated unit, it will be mandatory for the associated units to provide information about the elected council and officer bearers to the General Secretary within the next two weeks.
- 6. Discussion on any other proposals that may be included with the chairman's permission.
- 7. If elections are to be held as per the Constitution and term, the election of the new executive committee will be conducted.
- 8. If consensus cannot be reached on any proposal, a decision will be made by voting among the participants present in the quorum, and in case of a tie, the chairman will cast the deciding vote.
- 9. The attendance rule for members at the annual General Assembly (AGM)/other meetings will be such that as members from across India, all members will try to attend the meetings as much as possible.

**(10) Extra Ordinary General Body Meeting:**

- (1) An Extra Ordinary General Body Meeting shall be convened when necessary, for which the notice period, rules for participating representatives, and their numbers (excluding amendments to the constitution) shall be the same as those for the Annual General Meeting.
- (2) The Extra Ordinary General Body Meeting shall only discuss the specified special agenda or predetermined points; no other issues or proposals shall be included in the discussion.
- (3) If the quorum is not completed within the specified one-hour duration, the meeting shall be cancelled, and a notice for the next scheduled meeting shall be issued.
- (4) Amendment shall be done as per Society Registration Act 1860.



**(11). Management Council:**

- (1) The election of the Management Council shall be conducted for a term of three years by the votes.
- (2) Elections shall be held only for the positions of President, one Senior Vice President, four Vice Presidents, General Secretary, Treasurer, Legal Advisor, National Spokesperson, and five Council Members. All posts/designations shall be honorary. No remuneration shall be paid to any office bearer.

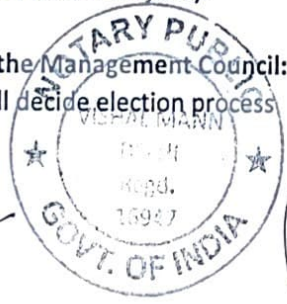
**(12). Special Rules of the Organization:**

All rights to run the organization shall be vested solely in the Management Council by consensus or a clear majority.

**(13). Election Process of the Management Council:**

Management council shall decide election process

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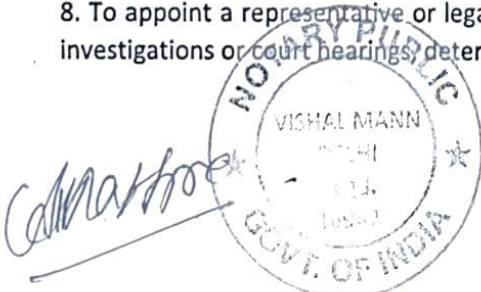
**(14). Office bearers and Members of the Management Council:**

1. President – 1
2. Senior Vice President – 1
3. Vice Presidents – 4
4. General Secretary – 1
5. Treasurer – 1
6. Legal Advisor – 1 (The Legal Advisor must be knowledgeable in law and a member of the related organization as per the criteria set by the Management Council)
7. National Spokesperson – 1
8. Council Members – 5
9. Total number of Management Council members – 15
10. If any position in the Management Council becomes vacant, it will not hinder the operations of the Management Council, and decisions made will be valid.
11. The Management Council is authorized to conduct its activities under the constitution and regulations and will be accountable to the General Body.
12. The Executive Committee will carry out day-to-day operations and inform the Management Council of decisions made. The activities of the Executive Committee will be approved at every Management Council meeting.

**(15). Functions and Powers of the Management Council:**

The Management Council shall have the following powers, excluding those prohibited by the General Body:

1. To collect, maintain, allocate/distribute, and expend funds to fulfil the organization's objectives.
2. To open savings, fixed, recurring, and current accounts in any nationalized private bank branch as per the resolutions passed by the Management Council. For the operation of these accounts and withdrawal of funds, there will be the President, a designated Vice President, and one nominated member from the council, operated under joint signature direction. The Treasurer will monitor and cash entries and inform the President and Management Council immediately any irregularities arise. The Treasurer will oversee the accounts but will not use their signature for account operations.
3. To take loans on the organization's fixed deposits for immediate needs.
4. To form committees and subcommittees for various functions according to the constitution and allocate tasks to them.
5. To make new appointments as per the constitution/rules when there are vacancies in the Management Council, committees, or other formed committees from time to time.
6. To appoint a chartered accountant and auditor on payments. The auditor's selection must be approved by the General Body meeting.
7. To nominate members to represent the organization at any seminar, event, discussion, and conference.
8. To appoint a representative or legal counsel to represent the organization in any investigations or court hearings, determining their remuneration and fees.



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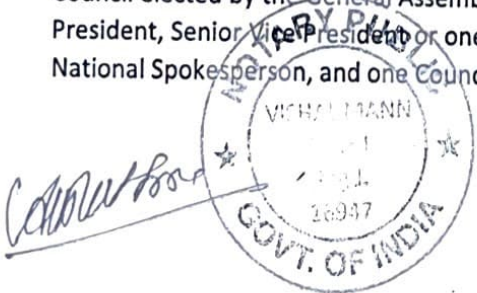
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- 9. To determine the salaries and remuneration for employees and other workers if engaged.
- 10. To carry out all activities according to the organization's objectives, constitution, and rules. To perform all types of administrative functions.
- 11. To draft new regulations and rules from time to time as per the resolutions of the General Assembly.
- 12. If any member of the Management Council is absent for three consecutive meetings (virtual/physical) without prior leave, their membership will be automatically terminated.
- 13. It is mandatory to hold a meeting of the Management Council every six months, with one meeting possibly being held the day before the Annual General Meeting (AGM). The location, date, and time will be determined by the Executive Committee.
- 14. Notice of the Management Council meeting must be provided by the General Secretary at least 30 days in advance. For extraordinary Management Council meetings, notice can be given only 15 days in advance instead of 30.
- 15. The agenda for the Management Council meeting must be submitted 15 days in advance by the General Secretary, seven days in advance for special meetings, and presented at the time of emergency meetings.
- 16. A quorum of at least 33% of council office bearers and members must be present for the Management Council meeting. If the quorum is not met, the meeting will be adjourned and reconvened at the same location one hour later, where the number present will be considered sufficient for quorum.
- 17. The Management Council will be responsible for the maintenance and security of all the organization's properties.
- 18. To conduct elections for a new governing council as per the constitution within the stipulated time.
- 19. If the President, General Secretary, Treasurer, or the Management Council do not organize meetings on time, fail to conduct elections within the specified period, misuse funds, or act contrary to the constitution, a group of more than half of the members can issue a notice to the Management Council for holding a meeting, elections and to take corrective action.  
A notice of thirty days will be given to the Management council, and a copy will be provided to the registrar for information.
- 20. To approve the proposals and decisions made in the meetings of the Executive Committee and ensure that no actions violate the organization's constitution or regulations.
- 21. All rights to operate the organization will be entirely vested in the Management Council by consensus or a clear majority.
- 22. The President, General Secretary, or any other office bearer of the organization will not be allowed to create any hindrance in its operations.



**(16). Executive Committee:**

The formation of the Executive Committee after the election by the Management Council elected by the General Assembly is mandatory and will include the following: President, Senior Vice President or one Vice President, General Secretary, Treasurer, National Spokesperson, and one Council Member.



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- i. Monthly meetings of the Executive Committee will be convened at a predetermined time and location.
- ii. A quorum of three members is mandatory for the Executive Committee meeting.

**(17). Powers/Duties of the Executive Committee:**

1. To manage the office, complete general administrative tasks, increase membership, promote, and provide necessary advice and suggestions to the council.
2. To handle financial matters for daily operations. A maximum cash amount of ₹20,000 will be kept by the Treasurer. All other financial transactions should be conducted through checks or bank transfers. Any amount exceeding ₹20,000 must be deposited in the organization's bank account immediately, which the Treasurer will ensure.
3. To prepare financial accounts, income-expenditure statements, balance sheets, budgets, annual reports, call council meetings, prepare and send agendas, and keep all office documents, membership registers, attendance registers, bills, and other registers up to date.
4. To suspend or dismiss any employee with the approval of the Management Council. If immediate action is required, this decision should be ratified in the next Management Council meeting.
5. To fill any vacant position in the Executive Committee with the consent of the Management Council.
6. To complete other tasks directed by the Management Council according to the organization's constitution and rules.
7. To discipline any member, organizer for misconduct or actions contrary to the organization as per the rules and seek approval from the Management Council. An appeal period must be provided.
8. The Executive Committee will be accountable to the Management Council.
9. All decisions of the Executive Committee must be approved in the next Management Council meeting.



**(18) Internal Audit Committee:**

An Audit Committee will be formed by the Management Council after each election, which will include the following members:

1. Senior Vice President or another Vice President.
2. A Council member with accounting knowledge, preferably someone with banking or accounting expertise.
3. Another Council member who resides in Delhi or a neighbouring state.

**(19) Functions of the Internal Audit Committee:**

- i. Obtain a complete account of income and expenses from the Treasurer every six months and review the records. Any irregularities should be reported to the Executive Committee and the Management Council.

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- ii. At the end of each half-year, obtain all income and expense vouchers, copies of bank account statements, and cash book registers from the Treasurer to keep them in the joint custody of the President and Senior Vice President.
- iii. The committee will verify that expenses exceeding twenty thousand rupees are paid according to the decisions of the Executive Committee.
- iv. At the end of every two half-years, an internal audit report for the entire year must be presented at the annual general meeting. The committee will assist the Treasurer in conducting audits by the auditor appointed by the Management Council each year.

**(20) Office Bearers: Duties and Rights:**

**i. President:**

- 1. The President will chair all types of meetings. The conduct, order, and final decision on the results of votes in meetings will be determined by the President.
- 2. The President can cancel or postpone the ongoing subject or discussion in the meeting by a two-thirds majority order.
- 3. In the absence of the President, the Senior Vice President will chair the meeting, and in the absence of the Senior Vice President, any one Vice President will preside. If any specific decision is made or urgent action is taken in such a meeting, it must be approved in the next Management Council meeting.
- 4. The President will strive to maintain consensus on decisions established by the entire Management Council and Executive Committee and will periodically issue directions to the General Secretary for the successful execution of all organizational activities. The President will keep a close watch on the financial transactions carried out by the Treasurer.
- 5. The President will be obliged to conduct all actions according to the constitution of the Federation of Veterans Associations. The President will not make any decision or take action independently without the consent of the Executive Committee.
- 6. The President will ensure that all correspondence and other administrative tasks are completed on time by the General Secretary
- 7. All decisions taken by the President will be covered by the full majority of the Management Council.

**ii. Senior Vice President:**

The Senior Vice President will chair meetings in the absence of the President and will be part of the Internal Audit Committee, keeping the audited documents in joint custody with the President.

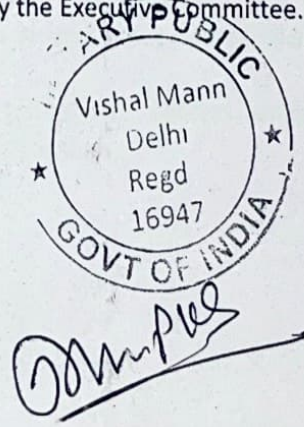
**iii. Vice President:**

The Vice President will assist in the activities of the organization and will fulfil the responsibilities assigned by the President and Council in a timely manner. They will also complete the responsibilities allocated by the Executive Committee.

**iv. Treasurer:**

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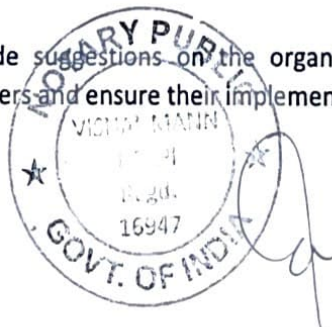
1. The Treasurer will bear responsibility for all income and expenses, managing the bank account, entries in the cash book, and cash management.
2. The Treasurer will secure all income and expense registers, ledgers, and documents.
3. The Treasurer will periodically deposit amounts exceeding the limit set by the organization into the bank and keep accounts, prioritizing transactions through the bank account as much as possible.
4. It is the responsibility of the Treasurer to present the account of income and expenses in each Executive Committee, Management Council meeting, and general assembly for approval.
5. The Treasurer must conduct an internal audit every six months by the Internal Audit Committee appointed by the Management Council and a second annual audit by a Chartered Accountant designated by the Management Council.
6. The Treasurer will present finance-related suggestions and advice to the Executive Committee periodically.
7. The Treasurer will secure all accounting documents, check books, passbooks, bills, and vouchers. Audited documents will be submitted at the Management Council meeting under the custody of the President and Senior Vice President.
8. The Treasurer will obtain sample signatures of authorized signatories as authorized by the Management Council to operate the bank account, keep a receipt record, and will hand over the entire cash and financial records with relevant documents to the new Treasurer upon their appointment. If any irregularities occur, legal responsibilities and liabilities will fall upon them.
9. The Treasurer will ensure that the organization's authorized receipt books are not misused, and if a receipt book has been issued for cash collection, they will ensure the return of used receipts along with the remaining ones.
10. Each year, the Treasurer will prepare documents related to income and expenses, ledgers, and balance sheets for auditing.
11. Every six months, vouchers of income and expenses, cash books, etc., will be presented to the Internal Audit Committee, and at the end of the financial year, the annual financial documents will be submitted to the auditor for auditing.
12. The Treasurer will be responsible for conducting an audit in cooperation with the Internal Audit Committee with the Chartered Accountant appointed by the Management Council each year.
13. The Management Council may appoint an Assistant Treasurer to assist the Treasurer in daily operations.



**v. General Secretary:**

1. The General Secretary will attend all meetings and record the proceedings in the meeting register. They will read the proceedings of the previous meeting at the beginning of any meeting and record the names of the proposer and supporter for approval.
2. The General Secretary will record proposals passed in meetings and ensure their implementation.
3. They will provide suggestions on the organization's policies, objectives, and administrative matters and ensure their implementation.

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4. The General Secretary will timely inform relevant members and office bearers about all meetings, prepare the agenda with the President's permission, issue the agenda, and keep a record of the members and office bearers present in meetings.
5. Reports of all meetings will be sent to all members, founding members, and office bearers.
6. They will handle all types of correspondence on behalf of the organization.
7. The General Secretary will maintain the attendance register of all employees and ensure the security of all types of registers, files, and documents.
8. They will prepare records of all meetings and annual reports for presentation and approval at relevant meetings of the Executive Committee, Management Council, and the annual general assembly.
9. They will ensure that all available checks and documents are signed by authorized signatories and kept secure.
10. The General Secretary will maintain accurate records of the membership register, membership cards, and badges, ensuring timely issuance of membership cards.
11. They will be responsible for the security of the organization's office and fixed and movable properties.
12. The General Secretary will execute all tasks as per the decisions of the annual general assembly, Management Council, and Executive Committee.
13. According to the organization's rules, with the consent of the Council, the General Secretary will sign necessary legal or other documents as the representative of the organization or authorize someone else to do so.
14. All decisions made by the General Secretary will be based on the approval of the President and the clear majority of the Executive Committee.
15. The Management Council may appoint an Assistant Secretary to assist the General Secretary in daily operations.



**(21) Audit:**

Internal audits will be conducted every six months by the Internal Audit Committee appointed by the Management Council, and an annual audit will be conducted by a Chartered Accountant designated by the Management Council.

**(22) Alteration, Addition, and Deletion of Rules, Regulations, and By-Laws:**

It shall be carried out as per the Societies Registration Act 1860.

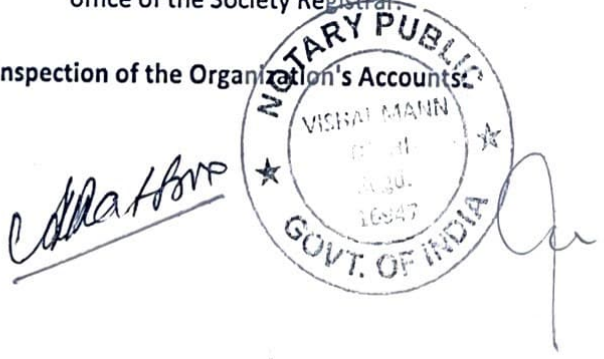
**(23) Dissolution and Disposal of Assets:**

As per the Societies Registration Act 1860.

**(24) Operation of Rules and By-Laws:**

- (1) The organization will be governed by the provisions of the By-Laws, Memorandum, and the Societies Registration Act of 1860.
- (2) The list of the Management Council elected each time will be submitted to the office of the Society Registrar.

**(25) Inspection of the Organization's Accounts:**



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The Registrar of Societies will have full authority to inspect/check the organization's records, and suggestions made by them will be implemented.

**(26) Membership Register:**

- i. A membership register for the Federation of Veterans Associations will be maintained, containing details of all the members of the society.
- ii. Entries can only be made in this register up to 10 days before the election, and all of them will have the right to participate in the elections.
- iii. Names of members who join within the 10 days prior to the election will be entered in the register only after the election, and they will not have the right to submit nominations or vote in the election.

**(27) Badge:**

The Management Council of the Federation of Veterans Associations will determine the organization's badge and may issue it to its members for a specified fee.

**(28) Source of Income:**

The following methods may be used to raise funds for the objectives of the Federation of Veterans Associations:

- (1) Membership fees and donations.
- (2) Funds received as assistance from the central and state governments.
- (3) Fundraising from the general public through appeals for financial support and gifts.
- (4) Income from renting the organization's immovable property and various types of deposits in banks.
- (5) Generating income by operating various training institutes or organizing rallies, fairs, and seminars. Income from sales of various types of badges, stickers, magazines, and donations received. Income received as reimbursement for the operation/promotion of various state and central government institutions/schools, etc.
- (6) Membership fees/annual grants (pre-determined) from member and direct donations from former military organizations/former servicemen during rallies/demonstrations.



**(29) Proceedings and Evidence:**

- (1) The proceedings of all types of meetings, details of discussions, passed resolutions, and decisions will be recorded in the meeting register, signed by the General Secretary and countersigned by the President, and will be valid as evidence when required.
- (2) In all legal proceedings related to the Federation of Veterans Associations, the General Secretary will act as the representative of the Federation. If deemed necessary, the Management Council may authorize someone else to represent in a specific matter for this purpose.

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**(30) Committees and Sub-Committees:**

To promote the welfare and cooperation of members, the following committees/sub-committees will operate under the responsibilities and directives given by the Management Council:

- (1) **Legal Cell:** The Management Council will form a legal cell by appointing legal advisors, including some former servicemen lawyers (or non-military lawyers if unavailable), who will provide legal advice and assistance to the members and the organization as needed. An advocate from this cell may also be appointed to represent the organization in legal matters, with the legal advisor being the head of this cell. A council member with legal knowledge will also be included in this cell.
- (2) **ECHS Cell:** Three to four members will be appointed by the Management Council to coordinate with ECHS polyclinics operating in the country, resolve issues faced by members, and provide information and facilitate expansions.
- (3) **Canteen Cell:** To address the expansion of canteen facilities for former servicemen and resolve issues, a committee comprising three to four members, including a member of the Management Council, will be formed by the Management Council.
- (4) **Pension Grievances Cell:** This cell, comprising a Management Council member and three to four other knowledgeable members, will be appointed by the Management Council to assist with pension-related issues by addressing complaints received from members.
- (5) **IT Cell:** This cell will be formed by appointing a Management Council member and three to four other members knowledgeable in IT to effectively promote the activities of the Federation.



**(31) Definitions:**

- (1) **Aims and Objectives:** As mentioned in the Memorandum of Association.
- (2) **Badge:** The badge of the Federation of Veterans Associations.
- (3) **By-Laws and Regulations:** The bylaws and regulations of the Federation of Veterans Associations.
- (4) **Card:** The membership card of the Federation of Veterans Associations.
- (5) **Committee or Sub-Committee:** Committees, sub-committees, and ad-hoc committees designated by the Management Council.
- (6) **Council:** The elected council for the smooth operation of the organization.
- (7) **Dependent:** The member's parents, children, spouse, adopted children, and dependent siblings.
- (8) **Ex-Servicemen:** Retired personnel from the Indian Army, Navy, Air Force, Territorial Army, Defence Service Corps, and pre-independence state forces, excluding those dismissed due to indiscipline or punishment. The widows of retired

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personnel described in this section can also become members of the Federation of Veterans Associations.

(09) **Financial Year:** From April 1 to March 31.

(10) **Form:** Membership form and other forms prescribed by the Federation of Veterans Associations.

(11) **Meeting:** Includes Annual General Meeting (AGM), Extra-Ordinary General Meeting, and meetings of the Council, Executive Committee, sub-committees, and other committees.

(12) **Headquarters:** The main office of the Federation of Veterans Associations from where the daily activities of the organization are conducted, as determined by the Management Council. As a national organization, the headquarters will primarily be located in the registered office of the society.

(13) **Registered Headquarters:** The address where the organization is registered.

(14) **Member:** Includes founder member, life member, and constituent member.

(15) **Month:** Gregorian calendar month.

(16) **Prescribed:** Determined by the Federation of Veterans Associations.

(17) **Register:** Membership register and other registers maintained and used by the Federation of Veterans Associations.

(18) **Rules and Regulations:** The rules prescribed and approved by the Federation of Veterans Associations.

(19) **Seal:** The official common seal of the Federation of Veterans Associations.

(20) **Year:** Gregorian calendar year.



*Corrections*

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**ATTESTED**

Notary Public, Delh

Registration No. 029/2024  
Sr. No. of Document 08 to 110  
Name of Document R&R  
Date of Filing  
Date of Registration 8/10/24  
*[Signature]*  
Registrar of Societies (DWS/W)  
Delhi

